External membership of Newman University Library

The services of Newman University Library are those outlined on the Newman Library website.

External Membership and Newman Student status

- You cannot become an External member if you are already a Newman University student
- If you are applying to become a Newman student you are welcome to join as an external member to prepare for your course
- If you are still an external borrower when you become a Newman student, your external membership will continue to the original expiry date in addition to your entitlements as a Newman student
- If you are a former Newman student, you can join the Library as an External Member at a discounted rate

Terms and conditions of membership

- I will pay the membership fee shown on the Library’s website at the time the fee is due
- I will not remove materials from the Library unless they are issued to my account
- I will return, or renew, library materials by their due date
- I will pay any fines resulting from the late return of library materials, and understand that outstanding fines or charges may be referred to a debt collection agency
- I will pay the Library to replace any library material I do not return or which is lost or damaged while in my possession
- I will conduct myself appropriately in accordance with Library zoning and following the guidance on signs displayed in the Library
- I will disclose my personal details to a member of staff of the University when their request is reasonable
- I will not stay in the Library outside its scheduled opening hours
- I will not use any library card except my own
- I will not allow anyone else to use my library card
- I will not leave a child in my charge unsupervised in the Library
- I will not eat hot food within the Library (Hot food is food that was served hot, whether it is hot or cold at the time you eat it)
- I will clear any waste to the appropriate rubbish bins or recycling facilities
- I will not intentionally cause damage to library property or facilities
- I agree to be bound by the same code of conduct as applies to students of Newman University. Specifically, I agree to refrain from:
  - Violent, indecent, disorderly, threatening, intimidating, offensive, disruptive or abusive behaviour/language
  - Disruption of, or improper interference with, the activities of the Library
  - Obstruction of, or improper interference with, the functions, duties or activities of any user of the Library
  - Failure to comply with a reasonable instruction relating to discipline
Action likely to cause injury or impair safety

Penalties

If I breach these terms and conditions:

- I may be asked to leave the Library by a member of Library, University or Security staff
- Following a disciplinary meeting with the Director of Library and Learning Services, I may be required to:
  - pay a disciplinary fine of up to £100
  - surrender my membership of the Library, and, in this event, I will not be entitled to the return of my membership fee

*Please note: External membership of Newman University Library does not give access to the computers, electronic networks or e-resources belonging to or licensed to Newman University.*

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